



**GENERAL GUIDELINES  
FOR ADMISSION  
IN  
ODISHA ADARSHA VIDYALAYAS (OAVs)  
2024-2025**



**ODISHA ADARSHA VIDYALAYA SANGATHAN**  
SCHOOL & MASS EDUCATION DEPARTMENT  
GOVT. OF ODISHA



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# GENERAL GUIDELINES FOR ADMISSION OF STUDENTS IN ODISHA ADARSHA VIDYALAYAS (OAVs), 2024-25

## 1. Introduction

Odisha Adarsha Vidyalaya is an ambitious initiative by the Govt. of Odisha to provide quality education in English medium to rural talents of Odisha at no cost/nominal cost. Till now 314 OAVs are functional in 313 blocks of the state. Phase wise establishment of OAVs is as given at **TABEL 1**. It started with by establishing 100 OAVs in 100 blocks from the academic year 2016-17. All OAVs are CBSE affiliated Vidyalayas. The entry level is Class VI and it has been planned to make these institutions as centers of excellence with provision of education up to Class XII. Students are admitted in Class VI and in Class VII/ VIII/ IX under lateral entry by appearing through a common entrance examination.

**TABLE 1**

Sl. No.	Session	No. of OAVS opened
1	2016-17	100
2	2017-18	60
3	2018-19	30
4	2019-20	24
5	2020-21	36
6	2022-23	64

## 2. Intake Capacity

In all Classes of OAVs there are 02(Two) sections with intake capacity of **as per CBSE guideline** in each section. The entry point to all such OAVs is Class VI. Students can take admission in an OAV in Class VI and in Class VII/ VIII/ IX under existing vacancy through lateral entry. Following CBSE guideline students shall be selected for admission in Class VI and for Class VII/ VIII/ IX under lateral entry under existing vacancy.

List of OAVs with existing Class is enclosed at **Annexure - A**.

The entry to all OAVs will be done through a common entrance test and other conditions as laid down here under.

### 3. Eligibility Criteria

- I. Students who are permanent resident of State of Odisha are only eligible for admission into OAVs.
- II. Candidate seeking admission in Class VI to any OAVs must be **continuing/ passed Class V/ continuing Class VI** during the academic session 2023-24. Minimum age of the candidate seeking admission in Class VI should be **10 or more than 10 years and 12 or less than 12 years as on 31<sup>st</sup> March 2024.**
- III. Candidate seeking admission in Class VII to any OAVs must be continuing/ passed Class VI during the academic session 2023-24. Minimum age of the candidate seeking admission in Class VII should be **11 or more than 11 years and 13 or less than 13 years as on 31<sup>st</sup> March 2024.**
- IV. Candidate seeking admission in Class VIII to any OAVs must be continuing/ passed Class VII during the academic session 2023-24. Minimum age of the candidate seeking admission in Class VIII should be **12 or more than 12 years and 14 or less than 14 years as on 31<sup>st</sup> March 2024.**
- V. Candidate seeking admission in Class IX to any OAVs must be continuing/ passed Class VIII during the academic session 2023-24. Minimum age of the candidate seeking admission in Class IX should be **13 or more than 13 years and 15 or less than 15 years as on 31<sup>st</sup> March 2024.**
- VI. Students passing out of schools running under state Government/ ICSE/ CBSE/ Odia medium private institutions are eligible for taking admission in OAVs provided that the institution possesses Certificate of Recognition (CoR) from the state government concerned for the class and academic session last studied.

### 4. Application Criteria

- I. Students can apply for taking admission in only one OAV and for only one Class for a given academic year as applicable.
- II. A student is eligible to apply for admission in an OAV corresponding to his/ her native residential block only.
- III. **If desired Class is not present in OAV of the native block of the student, then he/she can apply for any OAV of the concerned district at which desired class is present subject to existing vacancy.**
- IV. **If desired class is present without any vacancy in OAV of the native block of the student, then he/ she is not eligible for applying for any OAV of the concerned District/ state at which desired class is present with existing vacancy.**
- V. **Students already continuing their study in any Class and in any OAV are not eligible to apply.**
- VI. The Child belonging to the respective block but continuing his/ her academic class as applicable in a school of any block other than the native block is eligible to apply, provided he/ she has to produce the residential certificate.

**VII. Wards of serving State Govt./ State PSU employees can apply for OAV of their native block or for one of the OAV of block at which their parents (mother/ father) currently employed.**

**5. Reservation**

- I. The quota of reservation in OAVs will be block specific. Reservation is based on Gender and social category. The block wise reservation of seats for each social category is thereon annexed at **Annexure – B**.
- II. Seats shall be reserved for admission of candidates belonging to SCs and STs as per the percentage of population of the respective block. Reservation of seats is enclosed at **Annexure – B**.
- III. 50% of the sanctioned seats are reserved for girls in each category. **In case of non-availability of students in any category, the vacancies shall be transferred as enumerated at TABLE 2.**

**TABLE 2**

Sl. No.	Vacancies in	Vacancies to be transferred in order of
1	SC	ST followed by UR
2	ST	SC followed by UR
3	SC (W)	SC (Boys) -> ST (W) -> ST (Boys) -> UR (W) -> UR
4	ST (W)	ST(Boys) -> SC (W) -> SC(Boys) -> UR (W) -> UR

**Vacancies shall be transferred from one category to another in case of non-availability of students as per table given above. This shall be applicable for Classes VI, VII, VIII and IX.**

- IV. 4% of the sanctioned seats will be reserved for Persons with Disability (PwD). Persons with disabilities as given below shall be considered for reservation under PwD category.
  - a. Blindness & low vision
  - b. Deaf & hard of hearing
  - c. Locomotors disability including Cerebral palsy, leprosy, cured, dwarfism, acid attack victims and muscular dystrophy.
  - d. Autism, Intellectual disability, specific learning disability and mental illness.
  - e. Multiple disabilities from amongst persons under clauses (a) to (c) including deaf-blindness.

One percent each shall be reserved for the persons with benchmark disabilities under clauses (a), (b) & (c) and one percent for persons with benchmark disabilities under clauses (d) & (e) mentioned above.

Persons with 40% and more disability as certified by a competent certified authority appointed under 57(1) of “ Rights of Persons with Disabilities Act, 2016” irrespective of nature of disability, shall be eligible for reservation.

Their selection shall be made first and they will occupy most of respective caste category & gender category. To claim reservation one has to produce self certified copy of the certificate during the time of admission.

- V. Reservation for seats for Hon'ble MLA/ Hon'ble MP/ Collector recommended to be made as mentioned below.
- a. Hon'ble MLAs can recommend for 02(Two) seats only in Class VI of each Odisha Adarsha Vidyalaya located in his/ her constituency.
  - b. Where there is geographical jurisdiction of two MLAs in one block where OAV has been established, two seats reserved for MLAs may be divided among them equally and one MLA may recommend for one student each.
  - c. Where there is geographical jurisdiction of more than two MLAs in one block where OAV has been established, two seats reserved for MLAs may be allotted to two MLAs one each having highest number of electoral population in the block in the descending order since there are only two seats. They may recommend name of one student each for admission in the OAV established in the block. The other MLA having geographical jurisdiction over the same block and having less number of electoral population in the block, may not be allotted any seat for recommending the name of the student for admission in OAV.
  - d. In case of an OAV meant/ designated for one block under the geographical jurisdiction of one MLA has been constructed on the land of a different block under the geographical jurisdiction of another MLA, two seats reserved for MLAs should be allotted to the MLA in whose jurisdiction the designated OAV should have been originally constructed subject to the availability of suitable land.
  - e. Hon'ble MP (Lok Sabha) can recommend for 01 (One) seat only in Class VI for any one Odisha Adarsha Vidyalaya located in his/ her constituency. If there are more than one District in the constituency area of the Hon'ble MP (Lok Sabha), then the DEO receiving the letter of recommendation for admission shall take the status of admission on recommendation of Hon'ble MP (Lok Sabha) from the DEOs of other Districts coming under the constituency of Hon'ble MP (Lok Sabha) before allowing the recommended candidate for admission.
  - f. Hon'ble MP (Rajya Sabha) can recommend for 01 (One) seat only in Class VI of any one Odisha Adarsha Vidyalaya located in the state. The proposal for admission through Hon'ble MP (Rajya Sabha) should be sent to State Project Director, OAVS through the DEO of the district concerned for admission, only to keep a track of the students taken admission in this quota at the state level.

- g. Recommended students from Hon'ble MLA or Hon'ble MP (Rajya Sabha/ Lok Sabha) shall be covered **within the total number of 80 students and in the respective categories to which the children belong.**
- h. Students recommended by Hon'ble MLA or Hon'ble MP (Lok Sabha/ Rajya Sabha) must have appeared at the Entrance Test to avail the recommendation.
- VI. The Collector & District Magistrate as the Chairman of the Management Committee can allow 02 (Two) seats for Class VI only **within the total number of 80 students and in the respective categories to which the children belong** for admission of orphan children on priority/ the wards of the employees of Odisha Adarsha Vidyalaya, in exceptional cases to provide opportunities to deprived/ deserving children. It is mandatory that the recommended child must have appeared the Entrance Test to avail the recommendation.
- VII. **Time line for Recommendation**

Sl. No.	Recommendation by	Schedule	To be forwarded to
1	Hon'ble MP (Rajya Sabha)	Within 30 days of conduct of OAVET.	District Education Officer of the district wherein the concerned OAV located and for which recommendation would be given. DEOs are to forward the recommendation letters to OAVS HO within 05 days of the receipt positively.
2	Hon'ble MP (Lok Sabha)	Within 30 days of conduct of OAVET.	District Education Officer of the district wherein the concerned OAV located and for which recommendation would be given. DEO to forward the same to OAV Principal concerned within 05 days of the receipt positively.
3	Hon'ble MLA	Within 30 days of conduct of OAVET.	concerned OAV Principal
4	Collector & District Magistrate	Within 30 days of conduct of OAVET.	concerned OAV Principal

- VIII. **Once the recommendation is accepted, the same shall not be cancelled under any circumstances.**



- IX. 5% of the sanctioned seats will be kept reserved for the children of the employees of state government and State PSUs. Such seats will be covered in the respective categories to which the children belong. In case of non-availability of such children, the seats will be brought to the general pool as per the categories.
- X. Preference will be given in admission to the wards of employees of OAVs on priority basis. They have to appear the entrance test as they will be selected against the posts earmarked for respective category.

## 6. Procedure of Admission

- I. Admission to Class VI shall be done in 314 OAVs opened till date by appearing at OAVS common entrance test to be conducted at examination centers finalized by B.S.E. Odisha, Cuttack.
- II. Admission to Classes VII, VIII and IX of OAVs shall be done through lateral entry under existing vacancies. List of vacancies as on **22.09.2023** is enclosed at **ANNEXURE – C**.
- III. The Board of Secondary Education, Odisha, Cuttack (B.S.E. Odisha,) shall publish advertisement for admission and shall invite applications from the eligible candidates for admission into Odisha Adarsha Vidyalayas for Classes VI and for lateral entry into Classes VII, VIII and IX.
- IV. The candidate has to apply online in the process intimated by B.S.E. Odisha and specified in the advertisement. If somebody needs support they may download the online application form and shall submit the duly filled application form to the Principal of OAV where the candidate desires to take admission. The Principal of the OAV shall submit the details of all applications forms received at their end at the online portal developed by B.S.E. Odisha within the due time.
- V. Odisha Adarsha Vidyalaya Entrance Test (OAVET) shall be conducted in the selected venues as notified from time to time. The B.S.E. Odisha shall intimate the candidates registered for OAVET regarding the date and venue of OAVET. The entrance test shall be conducted on OMR based answer sheet.
- VI. After the conduct of OAVET, the answer papers will be collected by B.S.E. officials, evaluate and publish the common merit list and send the common merit list to the DEOs/ Principals concerned for further action at their end.
- VII. After the receipt of the common merit list, the Principal under the supervision of District Education Officer (DEO) of the district shall select candidate as per the reservation of candidate and distribution of seats as at Annexure – B. The category wise select list and waiting list shall be submitted for approval of the Collector & District Magistrate of the district who acts as the Chairman of OAVs in the district. The Category wise approved selection list and waiting list shall be published and displayed in the district website, DEO office, BEO office

and respective OAVs. Vacancies existing after the first selection is completed shall be filled up from the approved waiting list of the Collector & District Magistrate.

- VIII. If within the stipulated time for admission, an applicant fails to take admission or fails to produce required documents/ testimonials after proper intimation to the candidate/ parent, his/ her candidature will be cancelled and next phase selection shall take place. The second list shall be published from the approved waiting list after striking off names who failed to take admission within stipulated time of first selection list.
- IX. Students from waiting list shall be admitted till all sanctioned seats are filled up within the due date as stipulated by OAVS.
- X. Schedule of Application and admission process is annexed at Annexure – D.
- XI. The Principal of Odisha Adarsha Vidyalaya of the block shall take steps to admit selected students after duly verifying the documents/ certificates of the selected candidates and maintain “Admission and Withdrawal Register” of the school.
- XII. In case of any dispute in admission, the decision of the Collector & District Magistrate who acts as Chairman of managing committee of OAVs of the district concerned shall be final.
- XIII. Documents to be produced during the time of admission**
- a. Birth Certificate of the student.
  - b. Transfer Certificate (TC) from the head of the institution last studied.
  - c. **Date of Birth/ Student’s Name/ Father’s Name/ Mother’s Name as mentioned in Transfer Certificate (TC) issued in favor of student by School/ Institution/ Vidyalaya last studied shall be treated as final.**
  - d. **Document in support of Social Category (Caste Certificate from competent authority) as filled up during online registration.**
  - e. **Persons with Disability (PwD) certificate from competent authority in support of disability as filled up during online registration.**
  - f. Residential Certificate from Tahsildar/ Sarpanch/ Councilor in support of Residence as filled up during online registration.
  - g. **Certificate of Recognition (CoR) in support of institution last studied, if the last studied institution is a Private institution.**
  - h. **Employer certificate of the Parent/ guardian if the candidate intends to avail State Govt. employee quota/ State PSU quota.**
  - i. **Residence certificate in favor of serving State govt./ State PSU employees issued by Head of Institution/ employer.**
  - j. Aadhar Details of Student, Parent/ guardian.

## **7. Conduct of Examination**

- I. Examination will be conducted at the Venue as released and notified by B.S.E. to the students.

- II. The entrance test would consist of one paper with multiple choice questions.
- III. There will be no negative marking.
- IV. Duration of Examination, language of Question paper, subject to be asked at examination, mark assigned to each subject, no. of questions and total mark with regard to OAVET is as mentioned at TABLE 3.

TABLE 3

<b>Class</b>	<b>Duration of Examination</b>	<b>Language of question paper</b>	<b>Subject Combination</b>	<b>Mark Assigned</b>	<b>No. of questions (bearing 1 mark each)</b>	<b>Total Mark</b>
VI	2 hr	Odia & English	English, Mathematics, Science & Social Science (of Class V)	15 Mark per each subject	60	60
VII	3 hr	Odia & English	English, Odia, Mathematics, Science & Social Science (of Class VI)	20 Mark per each subject	100	100
VIII	3 hr	Odia & English	English, Odia, Mathematics, Science & Social Science (of Class VII)	20 Mark per each subject	100	100
IX	3 hr	Odia & English	English, Odia, Mathematics, Science & Social Science (of Class VIII)	20 Mark per each subject	100	100

- V. The Odisha Adarsha Vidyalaya Entrance Test – 2024 will be conducted at centre selected by the B.S.E. Odisha, Cuttack. Appointment orders to the centre superintendents shall be by issued by B.S.E. Odisha who will remain in charge of the conduct of examination. B.S.E. Odisha, shall prepare Descriptive Roll (DR) OAV wise and upload of admit of registered candidates for appearing at OAVET – 2024. Candidates shall download their respective admit cards for appearing at OAVET – 2024. The B.S.E. Odisha shall engage squads at different level to monitor the conduct of entrance examination. Detail guidelines for conduct of OAVET shall be sent to the examination centre by B.S.E. Odisha, Cuttack. Soon after the examination is over, the superintendent shall seal the OMR answer sheets and other examination materials as instructed by B.S.E. Odisha and handover all materials to the board members.
- VI. The B.S.E. Odisha shall send instruction manual for invigilation work during the examination.

## 8. Transfer of Student from One OAV to another OAV

- I. The students reading in Class VI, VII and VIII only may seek for transfer from one OAV to another OAV. **Transfer of students reading in Class IX will only be considered prior to their CBSE registration/ enrollment.**
- II. **Mutual transfer of students belonging to same class and same social category shall be considered following other transfer conditions.**
- III. Students reading in Class X to Class XII are not eligible for transfer as they have been enrolled or registered in CBSE.
- IV. Transfer of student is only possible to the Vidyalayas where seat in the respective **social** category are available **to which the student belongs.**
- V. Transfer of student from one OAV to other is possible only when parent or the guardian is transferred or on other ground for the growth of education of the child.
- VI. The transfer of the student within the district can only be made effective after the permission is obtained from the Collector and Chairman OAVs of the district. For the purpose the parents will have to apply to the Principal of the OAV in which his/ her child will read after the transfer is made effective. The Principal of the said OAV will verify that there is vacancy of seat in the desired category (the **social category** to which the child belongs). The parents will submit the same to the Principal of OAV in which presently the child is reading. The Principal of the present OAV will request the Collector & DM and Chairman OAV of the district in file and after obtaining approval from the Collector, the Principal of the OAV where the student is reading shall issue TC for his/ her admission in the desired OAV.
- VII. The transfer of the student from one district to another shall be effective only after getting permission from the State Project Director, OAVS, Bhubaneswar. For this purpose the parents will have to apply to the Principal of the OAV in which the student will pursue his/ her study after transfer. The Principal of the said OAV will verify the request & shall forward the application to the State Project Director, OAVS only when there is vacancy of seat in his/ her Vidyalaya in the **social category** to which the child belongs. After getting approval order from the State Project Director, OAVS, the TC will be issued by the OAV in which the child is presently reading for his/ her admission in desired OAV. For this purpose parents should be discouraged to visit OAVS physically. The proposal should be sent through mail [oavsbbsr.od@gov.in](mailto:oavsbbsr.od@gov.in). The order of approval will be communicated through the OAVS mail to both the concerned OAVs.
- VIII. **The transfer of students shall be permitted within 01 (one) month after the completion of admission process every year and no such requests shall be entertained after that. The Principals of OAVs shall not forward the requests of any parents after transfer date is over.**

## **9. Miscellaneous**

In case of any doubt or in any other matter not provided in the preceding paragraphs, the Centre Superintendents/ DEO is empowered to take necessary decisions.