



**ODISHA ADARSHA VIDYALAYA SANGATHAN**  
N-1/9, NAYAPALLI, PO.- SAINIK SCHOOL, BHUBANESWAR  
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**DETAILED MODALITIES FOR INVITATION OF APPLICATIONS FOR THE  
POSTS OF PRINCIPALS, TEACHERS IN THE ODISHA MINING ADARSHA  
VIDYALAYAs (OMAVs) IN THE STATE OF ODISHA**

**Advt. No. 2/2023**

Odisha Mining Corporation (OMC) has collaborated with Odisha Adarsha Vidyalaya Sangathan (OAVS) to establish 5 fully residential, co-educational schools named as Odisha Mining Adarsha Vidyalayas (OMAVs) in the Mining regions at Rourkela in Sundargarh district, Barbil and Keonjhar in Keonjhar district, Kalinga Nagar in Jajpur district and Rayagada in Rayagada district in order to empower children from its mining regions with better educational facilities as a part of its CSR/PD activities. As per the MOU, for recruitment and selection of human resources to run the 5 OMAVs, Odisha Adarsha Vidyalaya Sangathan invites **online applications** from the prospective candidates for filling-up the Posts of Principal and Teachers in the OMAVs in the State by direct recruitment. Candidates are required to apply online through website [www.oav.edu.in](http://www.oav.edu.in) at the link available on this site. No other means / mode of submission of applications will be accepted. The schedule of ONLINE registration is as follows.

**1. IMPORTANT DATES:**

Step-I: Opening Date for On-Line Registration of Applications	01/04/2023	
Step-II: Last Date for Completion of On-Line Registration	30/04/2023	17:00 Hrs
Step-III: Last Date of submission of Online Fee as applicable through Debit/Credit Card/Net Banking	02/05/2023	23:45Hrs

*\*Online Fee Payment through State Bank Collect through Net Banking of SBI/its Associate Banks & Other Banks/Debit Card of SBI & other Banks and Credit Cards of All Banks.*

The candidates are advised to go through the eligibility criteria for different posts and they may go for online application after being satisfied of their eligibility for the posts as per stipulated eligibility criteria.

**Note:**

- 1.1 For more details, please refer to instructions under section/heading "HOW TO APPLY" in these modalities while filling up online registration form and also the detailed instructions given in the main instructions page of the online application.
- 1.2 Candidates in their own interest are advised, not to wait till the last date and time to apply and they should register their applications well within the time. OAVS shall not be held responsible, if the candidates are not able to submit their application due to last minute rush.

**2 DETAILS OF POSTS:**

Sl. No.	Name of the Post	Current Pay level as per ORSP Rules, 2017	Total posts	Nature of the post
1	Principal	Rs. 67,700/- Pay matrix cell No.1 (Level-13)	5	Regular
2	TGT English	Rs. 44,900/- Pay matrix cell No.1(Level-10)	5	Regular
3	TGT Odia	Rs. 44,900/- Pay matrix cell No.1(Level-10)	5	Regular
4	TGT Hindi	Rs. 44,900/- Pay matrix cell No.1(Level-10)	5	Regular
5	TGT Sanskrit	Rs. 44,900/- Pay matrix cell No.1(Level-10)	5	Regular
6	TGT Mathematics	Rs. 44,900/- Pay matrix cell No.1(Level-10)	5	Regular
7	TGT Science	Rs. 44,900/- Pay matrix cell No.1(Level-10)	5	Regular
8	TGT Social Studies	Rs. 44,900/- Pay matrix cell No.1 (Level-10)	5	Regular
9	Art Teacher	Rs. 44,900/- Pay matrix cell No.1 (Level-10)	5	Regular
<b>TOTAL POSTS</b>			<b>45</b>	

**2.1 CATEGORY-WISE BREAK UP OF VACANCIES:**

The number of vacancies advertised may increase or decrease based on actual requirement. The filling up of the posts depends on requirement of teachers in the respective subjects/disciplines. Reservation for women candidates will be allowed as per Govt. rules/norms.

**CATEGORY WISE VACANCY FOR OMAVs RECRUITMENT -2023 (New)**

Sl. No.	Post	Total Vacancy					PwDs	Ex-Service men	Sports men
		UR	SEBC	SC	ST	TOTAL			
1	Principal	2	1	1	1	5	0	0	0
2	TGT English	2	1	1	1	5	0	0	0
3	TGT Odia	2	1	1	1	5	0	0	0
4	TGT Hindi	2	1	1	1	5	0	0	0
5	TGT Sanskrit	2	1	1	1	5	0	0	0
6	TGT Mathematics	2	1	1	1	5	0	0	0
7	TGT Science	2	1	1	1	5	0	0	0
8	TGT Social Studies	2	1	1	1	5	0	0	0
9	Art Teacher	2	1	1	1	5	0	0	0
<b>TOTAL :</b>		<b>18</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>45</b>	<b>0</b>	<b>0</b>	<b>0</b>

### 3 ELIGIBILITY CRITERIA:

In order to be eligible for appointment, a candidate must satisfy the following conditions:

- (a) Must be a Citizen of India
- (b) Must be of sound mind
- (c) Must not be having more than one spouse living.

#### 3.1 EDUCATIONAL QUALIFICATIONS(GENERAL):

- 3.1.1 The candidate must have passed MIL Odia up to ME standard.
- 3.1.2 The candidates who have not passed Odia up to M.E Standard can apply, but they have to pass the examination (Odia up to M.E Standard) conducted by BSE, Odisha, Cuttack within three years from the date of joining.
- 3.1.3 Candidates must have Master Degree/Bachelor Degree in Arts/ Science with Bachelor Degree in Education from any University of the State as applicable for different posts.
- 3.1.4 All candidates for the post of TGTs(TGT English, TGT Odia, TGT Math, TGT Science, TGT SST, TGT Hindi & TGT Sanskrit) must have passed OSSTET /OTET-Paper-II conducted by BSE/CTET -Paper-II conducted by CBSE in accordance with the guidelines framed by the NCTE.
- 3.1.5 Regarding Universities/Institutions of outside State, the candidates shall only be eligible for appointment after verification of genuineness of their educational/training qualification from concerned University/Institutions from which they have obtained the degree. Candidates from such outside University/Institutions shall have to produce the authenticated proof of equivalency from any University of the state of Odisha and NCTE recognition in support of their qualification at the time of document verification, failing which they will not be eligible in the selection process.
- 3.1.6 A candidate furnishing certificates, mark-sheets with grades and grade point shall also furnish numerical equivalence of grades/grade points from the examining bodies.
- 3.1.7 Candidates must specifically indicate the percentage of marks obtained (calculated to the nearest two decimals) in the relevant column of the application. Where percentage of marks is not awarded by the University but only CGPA/OGPA is awarded, the same shall be converted into percentage in terms of conversion norms of University, besides indicating the CGPA/OGPA in the application. Candidates will have to produce the certificate/document issued by the University evidencing conversion formula of university & percentage of marks, when called for document verification.
- 3.1.8 Round off of %age of marks will not be acceptable under any circumstances for consideration for appointment i.e. 49.99% will be treated as less than 50%, likewise 44.99% will be treated as less than 45%.
- 3.1.9 The date of declaration of result / issuance of Mark Sheet shall be deemed to be the date of acquiring the qualification and there shall be no relaxation on this account.



3.1.10 The candidates should have competence to teach both in English & Odia medium for all the above teaching posts. The knowledge of computer application is desirable for all teaching posts.

3.1.11 The candidates not having the prescribed academic/professional qualification, experience and not passed OSSTET/CTET -Paper-II/OTET-Paper-II as applicable for the respective posts as per the advertisement need not apply. OAVS will not be held responsible if the candidature of such candidate is cancelled at any stage of the recruitment process.

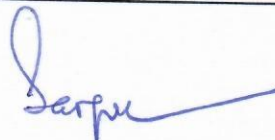
**4 ESSENTIAL ACCADEMIC QUALIFICATIONS & EXPERIENCE**

SL No	POST NAME	MINIMUM ACCADEMIC QUALIFICATION AND EXPERIENCE
1	PRINCIPAL	<p>(i) Master Degree from a recognized University with at least 45% marks in aggregate.</p> <p>(ii) B.Ed. (a course prescribed by NCTE) from an institution recognized by NCTE and affiliated to a recognized University</p> <p>(iii) <b>Experience:</b></p> <p>(a) Persons holding analogous post or Post of Principal in Central/ State Govt. / Autonomous Organization of the Central/State Govt. in the pay band of Rs. 15600-39100 with GP of Rs.5400/- / current pay level -12of ORSP Rules, 2017.</p> <p style="text-align: center;">OR</p> <p>Vice-Principal/Asst. Education Officers in the Central/State Govt. / Autonomous Organizations of the Central/ State Govt. in the pay band of Rs. 15600-39100 with Grade Pay of Rs.5400/- / current Pay level 12- of ORSP Rules, 2017with combined services of 03 years as PGT and 02 years as Vice – Principal.</p> <p style="text-align: center;">OR</p> <p>Persons holding posts of PGTs or Lecturer in Central/ State Govt./ Autonomous Organizations of Central/ State Govt. in the pay band Rs. 9300-34800 with Grade Pay Rs. 4800/- /current Pay level 11- of ORSP Rules, 2017, with at least 05 years' regular service in the aforesaid grade.</p> <p style="text-align: center;">OR</p> <p>10 years combined regular services as TGT in the Pay Band of Rs.9300-34800/- with Grade Pay of Rs. 4600/- /current Pay level 10- of ORSP Rules, 2017 and PGT in the Pay Band of Rs.9300-34800/- with Grade Pay of Rs. 4800/- /current Pay level-11of ORSP Rules, 2017 in Central/State Govt/ Autonomous organizations of the Central/State Govt. out of which 03 years as PGT.</p> <p style="text-align: center;">OR</p> <p>The candidates working and having two (02) years of experience as Principal in Aided / Semi Government / Private Institution having conducted at least two (02) batches of 10<sup>th</sup> Standard Board Examination affiliated to CBSE / ICSE.</p>

		(b) The length of service for experience purpose of PGT Computer Science shall be considered from the date of passing the B.Ed. if he has not passed B.Ed. prior to joining as PGT Computer Science.
2	For all TGTS	(i) Four years integrated Degree course in the concerned subject from any Institution recognized by NCTE with at least 50% marks in aggregate(45% for SC/ST/PH/SEBC candidates); <b>OR</b> Bachelor Degree in Arts & Science in the concerned subjects with 50% in aggregate (45% for SC/ST/PH/SEBC candidates) along with degree in Bachelor in Education/ 3 years integrated B.Ed-M.Ed (a course prescribed by the NCTE) from an Institution recognized by the NCTE and affiliated to a recognized University. (ii) Proficiency in teaching both in Odia and English medium. (iii) Desirable: Knowledge of Computer Application. The subjects and combination of subjects are as under:
2.1	TGT English	English as an Honours/ Pass/ Elective/Major/ Special Subject at graduation level.
2.2	TGT Odia	Odia as an Honours/Pass/ Elective/ Major/ Special Subject at graduation level.
2.3	TGT Hindi	Bachelor degree in Arts with Hindi as Honours subject. <b>AND</b> Hindi Teacher Training certificate course (BH. Ed.) Conducted by the Hindi Teachers' Training Institute, Cuttack, Bhubaneswar and Sambalpur, Hindi Sikhyan Parangata from Kendriya Hindi Sansthan, Agra and B.Ed. in Hindi. (A course prescribed by NCTE from Dakhin Bharat Hindi Prachar Sabha, Madras an institution recognized by NCTE & affiliated to a recognized university) will be considered as training qualification. <b>OR</b> BA with Honours in any subject with Hindi as a subject for all three years. <b>AND</b> Hindi Teacher Training certificate course (BH. Ed.) Conducted by the Hindi Teachers' Training Institute, Cuttack, Bhubaneswar and Sambalpur, Hindi Sikhyan Parangata from Kendriya Hindi Sansthan, Agra and B.Ed. in Hindi. (A course prescribed by NCTE from Dakhin Bharat Hindi Prachar Sabha, Madras an institution recognized by NCTE & affiliated to a recognized university) will be considered as training qualification. <b>OR</b> BA with Honours in any subject with Rastra Bhasa Ratna from Rastra Bhasa Prachara Samiti, Wardha. <b>AND</b> Hindi Teacher Training certificate course (BH. Ed.) conducted by the Hindi Teachers' Training Institute, Cuttack, Bhubaneswar and Sambalpur, Hindi Sikhyan Parangata from Kendriya Hindi Sansthan, Agra and B.Ed. in Hindi. (A course prescribed by NCTE from Dakhin



		<p>Bharat Hindi Prachar Sabha, Madras an institution recognized by NCTE &amp; affiliated to a recognized university) will be considered as training qualification.</p> <p style="text-align: center;">OR</p> <p>BA with Honours in any subject with Sastri from Odisha Rastra Bhasa Parisada, Puri.</p> <p style="text-align: center;">AND</p> <p>Hindi Teacher Training certificate course (BH. Ed.) Conducted by the Hindi Teachers' Training Institute, Cuttack, Bhubaneswar and Sambalpur, Hindi Sikhyan Parangata from Kendriya Hindi Sansthan, Agra and B.Ed. in Hindi. (A course prescribed by NCTE from Dakhin Bharat Hindi Prachar Sabha, Madras an institution recognized by NCTE &amp; affiliated to a recognized university) will be considered as training qualification.</p> <p style="text-align: center;">OR</p> <p>BA with Honours in any subject with Snataka (Acquired by June, 2005, the date up to which temporary recognition has been granted) from Hindi Sikhya Samiti, Odisha, Cuttack.</p> <p style="text-align: center;">AND</p> <p>Hindi Teacher Training certificate course (BH. Ed.) conducted by the Hindi Teachers' Training Institute, Cuttack, Bhubaneswar and Sambalpur, Hindi Sikhyan Parangata from Kendriya Hindi Sansthan, Agra and B.Ed. in Hindi. (A course prescribed by NCTE from Dakhin Bharat Hindi Prachar Sabha, Madras an institution recognized by NCTE &amp; affiliated to a recognized university) will be considered as training qualification.</p> <p style="text-align: center;">OR</p> <p>BA with Honours in any subject with equivalent degree in Hindi from recognized institution / University.</p> <p style="text-align: center;">AND</p> <p>Hindi Teacher Training certificate course (BH. Ed.) conducted by the Hindi Teachers' Training Institute, Cuttack, Bhubaneswar and Sambalpur, Hindi Sikhyan Parangata from Kendriya Hindi Sansthan, Agra and B.Ed. in Hindi. (A course prescribed by NCTE from Dakhin Bharat Hindi Prachar Sabha, Madras an institution recognized by NCTE &amp; affiliated to a recognized university) will be considered as training qualification.</p>
2.4	TGT Sanskrit	<p>Bachelor Degree in Arts with Sanskrit as Honors Subject OR Shastri (Sanskrit) with 50% in aggregate (45% for SC/ST/PH/SEBC candidates) a course prescribed by NCTE from recognised University.</p> <p style="text-align: center;">AND</p> <p>Sikshya Shastri (Sanskrit), a course prescribed by NCTE from a recognized university/institution recognized by NCTE and affiliated to a recognized university will be considered as training qualification. (The B.Ed. qualification which is applicable for other TGTs is not applicable for TGT (Sanskrit))</p>



2.5	TGT Mathematics	Bachelor Degree in Science with at least 200 marks in Math as a Subject with any two of the following subjects: Physics, Chemistry, Computer Science, Computer Application, Statistics and Electronics. <b>OR</b> B.Tech/B.E. Degree with 200 marks in Math and any two of the following subjects: Physics, Chemistry, Computer Science, Computer Application, Statistics and Electronics.
2.6	TGT Science	Bachelor Degree in Science having any three subjects out of the following i.e. Botany, Zoology, Chemistry, Bio-Technology and Life-Science.
2.7	TGT Social Studies	One must have a subject in B.A in any 01 of the following 04 subjects: History, Geography, Pol. Sc. & Economics. In addition he/she should have 01 more subject out of the following 08 subjects without repetition of the same subjects as at above : History, Geography, Pol. Sc., Economics, Indian Polity, Indian Economy, Indian Geography, Landmark in Indian History as Honours/elective/ pass.
2.8	ART Teacher	(i) Bachelor Degree in Fine Arts/Visual Arts from a recognized University. (ii) Proficiency to teach in Odia & English medium. (iii) Desirable: Knowledge of Computer Application

**NOTE: Candidates having Special B.Ed or D.Ed are not eligible for the post of TGTs.**

**5. AGE LIMIT AS ON 01.01.2023**

The Date of Birth as recorded in the Matriculation/Secondary Examination Certificate will only be accepted in Online Application. No subsequent request for change in date of birth will be entertained.

**5.1 For the post of Principal:**

Candidates shall be under 50 years of age and above 32 years of age as on 01.01.2023. However, in case of SC/ST, Women, SEBC, Ex-military persons, the upper age limit shall be relaxed by 5 years and in case of PwDs, the upper age limit shall be relaxed by 10 years.

**5.2 For all other posts except the post of Principal:**

Candidates shall be under 38 years of age and above 21 years of age as on 01.01.2023. However, in case of SC/ST, Women, SEBC, the upper age limit shall be relaxed by 5 years and in case of PH candidates the upper age limit shall be relaxed by 10 years. Age limit of Ex-serviceman shall be as per **G.A. Notification No-22586/Gen. Dtd.16.10.1985** and Rules/guidelines of Govt. of Odisha in operation.



**6 RELAXATIONS OF AGE, QUALIFICATIONS AND EXPERIENCE:**

- 6.1** Age limit of Ex-service men shall be as per G.A. Notification No-22586/Gen. Dtd.16.10.1985 and Rules/guidelines of Govt. of Odisha in operation.
- 6.2** Age limit up to maximum 5 years will be relaxed for in-service candidates working as teacher under State/Central Govt./Autonomous Organization of Central/State Government for all teaching posts except Principals. The age limit of Principal has been specifically mentioned at para 5.1.
- 6.3** The candidates working and having two (02) years of experience as Principal in Aided / Semi Government / Private Institution having conducted at least two (02) batches of 10<sup>th</sup> Standard Board Examination affiliated to CBSE / ICSE and applying for the post of Principal have to abide by the conditions given below:
- 6.3.1 Such candidates shall have to submit an affidavit during verification of documents to the effect that, if the experience certificate is found to be forged or fabricated at any stage, his /her appointment shall be terminated forthwith without any notice and criminal proceeding shall also be initiated against him/her.
- 6.3.2 They shall have to produce salary certificate for at least 02 preceding years from the competent authority and bank transaction statement.
- 6.3.3 The experience certificate & salary certificate of the selected candidates shall be forwarded to the appropriate authority for verification before issue of appointment orders.
- 6.3.4 The authority issued forged & fabricated certificate shall be criminally proceeded and NOC/recognition issued in favour of the institution shall be withdrawn.
- 6.3.5 Such candidates will be entitled to draw pay at the initial of the respective pay matrix of revised scale of pay of ORSP Rules, 2017.
- 6.3.6 They have to produce document of CBSE/ICSE exhibiting the continuance of the candidate as Principal for 2 years in CBSE/ICSE affiliated school.
- 6.4** Candidature may be cancelled at any stage of recruitment process or after recruitment/joining, in case any information provided by the candidate is found to be false or is not found in conformity with the eligibility criteria mentioned in these modalities and his/her claim towards SC/ST/ SEBC/Ex-serviceman/PH Candidates, etc.,
- 6.5** The case of PH candidates shall be referred to Appellate Authority constituted by SSEPD vide Notification No.2785 Dt. 06.03.2019 for re-examination. Appointment order shall be issued if such candidates are found genuine by the Board.
- 6.6** All Ex-servicemen candidates are allowed to apply for the post irrespective of any upper age limit but their candidature will be valid only if he/she satisfies the provision contained in GA Deptt. Notification No.22586/Gen DT. 16.10.1985 and he/she is within the admissible period for relaxation of age limit as provided in the said G.O. The candidature of the applicants beyond the admissible period for relaxation of age limit will be summarily rejected after verification. The special provision regarding age limit as mentioned under rule 5 of Odisha Ex-servicemen (Recruitment to State Civil Services & Posts) Rules, 1985 issued vide G.A. Deptt. Notification No. 22586 dt. 16.10.1985 is quoted below for reference and guidance. "5 (1) For appointment to any vacancies in State Civil Services, Class III and Class IV whether reserved or not under these rules, every Ex-servicemen who has put in not less than six months continuous service in Armed Forces of the Union shall be allowed to deduct the





period of such service from his actual age and if the resultant age doesn't exceed the maximum age limit prescribed for the post or service for which he seeks appointment shall be deemed to satisfy the conditions regarding the age limit."

#### 6.7 OTHER DETAILS:

- 6.7.1 In-service candidates shall furnish **No Objection Certificate** duly signed by the Employer at the time of Interview/Performance Test.
- 6.7.2 The regular posts will carry Dearness Allowance (D.A.) and other allowances as decided by the OAVS from time to time.
- 6.7.3 All the regular employees recruited in OAVS will be covered under New Pension Scheme (NPS), 2005.
- 6.7.4 The service conditions of the staff so appointed shall be regulated as per the relevant rules of the OAVS.
- 6.7.5 The selected candidates shall have to sign a bond to render mandatory service for at least 02 years from the date of joining.
- 6.7.6 Pay Protection: Pay Protection will be allowed to the in-service candidates serving in Sate Govt. / Central Govt./Autonomous Organizations of State Govt./Central Govt. and posted as Principal on their joining under OAVS.

#### 7 SELECTION PROCEDURE:

- 7.1 Candidates will be selected on the basis of their performance in **Computer Based Test (CBT), Interview and Performance Test** as applicable and specified in these modalities put together. **The appropriate Committee constituted by Govt. reserves the right to decide the cut off marks in CBT and Interview separately and the criteria for short listing.**
- 7.2 However, the mode of selection for all the above posts will be at the sole discretion of OAVS.
- 7.3 The decision of the OAVS with regard to the mode of selection to the above posts and eligibility conditions of the applicants for interview shall be final and binding. No correspondence will be entertained in this regard.
- 7.4 The Online **Question Paper** will be bilingual (i.e., **English & Odia Languages** Only).
- 7.5 The candidates will be required to report at the examination center at least 1 ½ Hours (90 minutes) before the commencement of online examination. Candidates coming late for the test will not be allowed.
- 7.6 Time Schedule may change depending upon number of applications received for a particular post.
- 7.7 Candidates who will qualify in the CBT and short listed for interview should submit the true copies of documents duly self-certified. The candidates are required to mention on each document "submitted by me "and put their full signature & date on the same. Only those who are called for the interview /Performance test will be required to bring with them the original certificates on the day of verification as decided by the Sangathan, failing which he/she shall not be allowed to appear at the interview. A notice to this effect will be issued later on. If a candidate fails to furnish any original certificates and documents in respect of his/ her qualification will not be entertained for the interview.



**8 CITIES OF EXAMINATION:**

**8.1** The Computer Based Test for the recruitment to above mentioned posts are likely to be held at following Cities in Odisha as indicated below:

SL. NO	CITY
1	BALASORE
2	BEHRAMPUR
3	BHUBANESWER
4	CUTTACK
5	ROURKELA
6	SAMBALPUR

**Note:** The test centers and cities for the examination as mentioned above are subject to change at the discretion of examination authority. While every effort will be made to allot the candidates the city of his/her choice for CBT, examination authority may at its discretion allot a different city/center to the candidate due to administrative and logistic reason(s).

- 8.2** However, the number of centers will increase or decrease depending upon the number of applications. Applicants should clearly indicate their order of preference for any **Three "Examination Centers"**, for online test according to their preferred option of the city in the online application format.
- 8.3** No request for change of test center once allotted will be entertained and the candidate will have to appear at the allotted center at his/her own expenses.
- 8.4** Examination authority reserves the right to conduct the CBT at all the cities or any one or more of the cities depending upon the number of candidates opting for a City and also based on the availability of test centers and computer nodes.

**9 IMPORTANT INFORMATION AND INSTRUCTIONS TO THE CANDIDATES :**

**9.1 SCREENING AND ELIGIBILITY WILL BE BASED ON THE DETAILS PROVIDED BY THE CANDIDATE. BEFORE APPLYING FOR THE POST, THE CANDIDATE SHOULD ENSURE THAT HE/SHE FULFILLS THE ELIGIBILITY AND OTHER NORMS MENTIONED IN THE MODALITIES. FURNISHING OF WRONG/FALSE INFORMATION WILL BE A DISQUALIFICATION AND OAVS WILL NOT BE RESPONSIBLE FOR ANY CONSEQUENCE OF FURNISHING OF SUCH WRONG/FALSE INFORMATION.**

**9.2** The candidates found provisionally eligible for the applied post as per their declaration in the online application shall be called for Computer Based (**Online**) Test and the provisional e-admit cards will be issued accordingly to applicants.

E-Admit Card will be issued purely on provisional basis to valid/registered E-Mail Ids of the candidate pending scrutiny of eligibility. The OAVS will verify the eligibility at various stages of the recruitment and selection process. The candidate should prove his/her eligibility at all stages of selection process and even after appointment. Mere issue of E-Admit Card to the candidate will not imply that his/her candidature has been accepted by OAVS.

No candidate will be allowed to appear in CBT without valid E-Admit Card along with valid Photo Identity Card (i.e. Voter ID, Passport, PAN Card, Aadhar Card, Driving License

and Government Identity Card) in original issued by Government of India/State Government of Odisha.

- 9.3 Candidates already working in Government/Semi-Government/Public Sector Undertaking are required to produce **"No Objection Certificate"** from the present employer at the time of document verification/interview. They are advised to seek prior approval from Competent Authority in their own interest before applying through online registration form because in the absence of "No Objection Certificate", such candidates will not be allowed to appear in the interview.
- 9.4 During document verification, the candidate will have to produce their Original Certificates along with one set of self-attested photocopies. No additional time will be given for producing original documents and the candidature of the candidates for not producing their original certificates/testimonials on the date of verification is liable to be cancelled.
- 9.5 Appointment of successful candidates will be subject to verification of various original documents relating to Age, Qualifications, Caste & Medical Fitness Certificate issued by the Medical Authorities as prescribed under the rules of OAVS.
- 9.6 Mere fulfilling of the minimum qualifications on the basis of information given in online application, will not vest any right on candidates for being called for online test/interview. No interim correspondence will be entertained.
- 9.7 OAVS reserves the right to raise the minimum eligibility standards as well as the right to fill or not to fill all or any of the above given vacancies without assigning any reason whatsoever.
- 9.8 No separate communication will be issued regarding results except to the selected candidates.
- 9.9 Subsequent changes if any, made in the recruitment modalities shall be communicated through the website - [www.oav.edu.in](http://www.oav.edu.in). Hence, the candidates are advised to check their email account and visit the above website regularly for further updates.
- 9.10 The candidates with professional qualification of Special B.Ed or D.Ed. are not eligible to apply for the post of Principals and TGTs.
- 9.11 The actual number of vacancies for the post of Principals, TGTs, and Art Teacher may increase or decrease.
- 9.12 In case of selection of a candidates to the post advertised he/she shall be posted anywhere in Odisha and the candidate will have no vested right to be posted at the place of his/her choice.
- 9.13 Mobile phones, pagers, Bluetooth or any other communication devices are not allowed inside the premises where the examination is being conducted. Any infringement of these instructions shall entail disciplinary action including ban from future examinations.
- 9.14 Canvassing in any form will disqualify the candidature of the applicant.
- 9.15 The selected candidates will be asked to sign a bond to remain in service for at least 02 years from the date of joining.
- 9.16 Candidates with disability of 40% or more, if they need Scribe/ Reader, will have to bring their own scribe to assist them in examination. There is no restriction with regard to educational qualification, etc. for scribe. But, it should be ensured that a scribe should not possess same/ similar/ higher qualification and must not also be from same discipline. The candidates with disability of 40% or more shall be allowed compensatory time i.e., 20 minutes each per hour of examination.



- 9.17 It is compulsory for candidates to carry a Valid Photo Identity Card viz., Voters ID Card, Passport, Aadhaar Card, Driving License, ID Cards issued by Central/State Government(s) or other subordinate offices as Identity Proof. Candidates should carry both, the printed copy of E-Admit Card and Photo ID (as mentioned above) in original while appearing in the examinations. Candidates will not be allowed entry into the examination hall/venue, in case any of these documents is not produced.
- 9.18 Admit card for online test/interview, containing the details of the center/venue for the test/interview etc., will be sent to the candidates at their registered e-mail ID. The candidates are required to take a print-out of their admit cards. The candidates can also download their admit cards from the [website-www.oav.edu.in](http://www.oav.edu.in) using their registration number and the password. Candidates will not be allowed to appear for online test/interview without valid admit card.
- 9.19 Candidates are advised in their own interest to register on-line much before the closing date as per schedule mentioned in para-1 of the modalities and not to wait till the last date for depositing the fees to avoid the possibility of disconnection/inability/failure to log on the website: [www.oav.edu.in](http://www.oav.edu.in) on account of heavy load on internet/website jam/disconnection.
- 9.20 OAVS does not assume any responsibility for the candidates not being able to submit their applications within the last date on account of the aforesaid reasons or for any other reason beyond the control of the OAVS.
- 9.21 Please note that the above procedure is the only valid procedure for applying. Application shall not be accepted through any other mode.
- 9.22 The Admit cards/interview letters to be issued to the candidates are purely provisional. However, in case any ineligible candidate has been issued admit card and has appeared in the online examination or allowed to join the OMAVs, his/her candidature will automatically be treated as cancelled at any stage of this recruitment/service in OMAVs on grounds of his/her ineligibility. Therefore, before submitting the application, the candidate must ensure that he/she fulfills all the eligibility criteria as laid down in these modalities. The candidature will be purely provisional subject to eligibility and other verification before or after his/her appointment in OMAV.
- 9.23 The decision of the OAVS about the eligibility, acceptance or rejection of applications, mode of selection to the post etc. shall be final and binding. No correspondence will be entertained in this regard.

**10 IDENTITY VERIFICATION:**

The candidates called for interview shall be advised to produce certain documents in original and also to submit the attested photocopies thereof at the time of document verification. Such documents shall be listed in the call letter. If the identity of the candidate is in doubt or he/she is not able to produce the requisite documents or there is mismatch of information in the documents, he/she will not be allowed to appear for interview and his/her candidature will be treated as cancelled.

**11 BACKGROUND CHECK:**

In case of selection on the above-said posts, such selection shall be provisional subject to verification of character and antecedents of the candidate and verification of caste certificate and other documents submitted by the candidate and subject to his/her



meeting the requisite medical standards for the posts and other requirements applicable for appointments under the rules of OAVS.

**12 SC/ST/SEBC Certificate:**

Reservation of vacancies for SC/ST/SEBC will be as per Rules of Government of Odisha in force. Candidates belonging to SC/ST/SEBC category shall have to submit the original copy of **recent Caste certificate** issued by the Competent Authority at the time of document verification. The SEBC certificate must have been issued within 01 year of the last date of application.

- 13** If the SC/ST/SEBC/PwD certificate has been issued in a language other than **English/Odia/Hindi** the candidates will be required to submit a self-certified translated copy of the same either in **English or Odia or Hindi**.
- 14** The process of online test/interview does not involve any correspondence by the OAVS with candidate at any stage regarding deficiency in application/documents/payment of examination / application fee, etc. It shall be the sole responsibility of the candidate to satisfy himself/herself to furnish correct, complete and desired information/documents etc. No correspondence will be entertained from the candidates found ineligible and not called for interview or document verification or for non-selection.
- 15** OAVS will not bear any liability on account of Salary/leave salary/pension contribution etc., if any, of previous employment of any candidate already working in Government/Semi Government/Public Sector Undertaking.
- 16** Candidates claiming reservation benefit under Sportsman Quota shall have to produce Identity Card issued in their favour by the Director, sports, Govt. of Odisha. Candidates from other States shall produce Identity Card/ Certificate issued by the Director, Sports or the competent sports authority of the concerned State at the time of verification of documents before appearing Interview.
- 17** The cutoff date for determining the age will be 01.01.2023.
- 18** In case of selection of a candidate to the post advertised, he/she shall be posted in any of the 5 OMAVs and the candidate will have no vested right to be posted at the place of his/her choice.
- 19** Canvassing in any form will disqualify the candidature of the applicant.

**20 APPLICATION FEE AND MODE OF REMITTANCE:**

**20.1** All the Candidates are required to pay(non-refundable) Fee as mentioned below to be deposited by the candidates through Online Fee Payment using Debit Card/Credit Card and Net Banking Payment Mode through '**State Bank Collect**' Only:

**20.1.1** Application Fee (non-refundable) for the Post of Principal - Rs. 2000/- (Rupees Two Thousand ) only and Rs.1250/-(Rupees One Thousand Two Hundred Fifty ) only for SC,ST &PwD candidates plus bank charges and service tax (as applicable).

**20.1.2** Application Fee (non-refundable) for Teaching Posts - Rs. 1500/- (Rupees One Thousand Five Hundred) only and Rs.1000/- (Rupees One Thousand) only for SC,ST and PwD candidates plus bank charges and service tax (as applicable).

- 20.2 Fee submitted by any other mode i.e., Demand Draft, Money Order, Postal Order, Cash, etc. will not be accepted. Fees once paid will not be refunded under any circumstances nor would this fee be held in reserve for future recruitment activities.
- 20.3 For depositing the requisite fee, on completion of Step-2, and only after minimum 24 hours of submission of form, candidate needs to re-login with the credentials already sent, click on **"Make Online Payment"** tab and deposit the requisite examination fee through SB Collect System only.
- 20.4 Candidates are advised to retain the **"System Generated Fee Receipt"** and keep it safely as it will be required to be produced at the time of document verification/interview (in case of selection).
- 20.5 Candidate has to take the print out of the Application Form containing the auto generated application number and keep it along with documents duly photocopied with him/her for record and the same to be produced at the time of interview/skill test, if shortlisted.
- 20.6 Candidates applying for the posts advertised are not required to submit the documents i.e. printout of application forms along with testimonial and service certificate to OAVS either by post or by hand.

## 21 HOW TO APPLY:

- 21.1 Candidates satisfying the eligibility conditions have to apply only through online registration link available at OAVS website i.e. <http://www.oav.edu.in>. Please go carefully through instructions under 'HOW TO APPLY' and also detailed instructions given on the main page of online application form.
- 21.2 No application through other mode will be accepted.
- 21.3 No documents are required to be sent to OAVS in connection with the online application.
- 21.4 Online submission of the applications will be allowed on the website from **01/04/2023**.
- 21.5 The last date for registration and submission of application (Step-I & Step-II) is **30/04/2023** upto 05:00 PM and Online submission of application fees (Step-III) through Debit Card/Credit Card/Net Banking through SB collect system of State Bank of India (SBI) is **02/05/2023** upto 11:45 PM.
- 21.6 While applying online, candidate should have the following readily available:
- 21.6.1 E-mail ID: (which must be valid/active for at least one year from the date of application)
- 21.6.2 Mobile No: (which must be valid/active for at least one year from the date of application)
- 21.6.3 A soft copy of recent passport size colour photograph of the full face (front view) (not older than 3 weeks) of file size up to 100kb in jpg/ jpeg format. Ensure that the size of the scanned image is not more than 100kb.
- 21.6.4 A soft copy of signature files up to 100kb in jpg/ jpeg format. Ensure that the size of the scanned image is not more than 100kb.
- 21.6.5 Online payment of Processing and Examination fees and valid email ID, Mobile Number, Photograph & Signature are mandatory fields without which applications will not be registered.



## 22 STEPS FOR APPLYING:

### 22.1 STEP-1 (SIGN UP):

- 22.1.1 Candidates are now ready to apply on-line by visiting the OAVS website and going through the detailed instructions and online application at OAVS website: **www.oav.edu.in**
- 22.1.2 Candidates will get the instructions page and they will have to accept the terms & conditions by clicking 'I Agree' Checkbox given below and pressing the 'Start' button.
- 22.1.3 Applicants need to sign up first with their valid **E-mail ID** and **Mobile No.** with them while signing up.
- 22.1.4 The **Password** and **login details** will be sent to the registered Email ID and mobile no. provided by the candidate. The candidates are advised to verify the correctness of the Email ID and mobile no. before proceeding further.

### 22.2 STEP- 2:

- 22.2.1 Candidates are now ready to apply on-line by revisiting the On-line Application at **http://www.oav.edu.in**
- 22.2.2 After registration, candidate has to Re-login and complete Personal Details, Qualification Details, upload photo/signature and submit Fee through Online mode via Debit card, Credit card or Internet Banking through State Bank of India & Other Banks under State Bank Multi Option Payment System. The Candidate after login should fill up all the information asked in the on-line form about him / her correctly, and complete the Registration.
- 22.2.3 On successful registration of on-line application, candidates are advised not to attempt for re-registration for the same post. In case of multiple registrations for the same post, the candidature is liable for cancellation/rejection without any notice/intimation to the candidate. Candidate is required to download the online form generated by the System with unique registration number, which may be retained for future reference.
- 22.2.4 Instructions to upload Photo & Signature- applicants should upload the scanned (digital) image of their photograph & signature as per the process given below. The applicant should note that only **\*.jpg or \*.jpeg** formats are acceptable:
- 22.2.5 **Photograph:**
  - 22.2.5.1 Photograph must be a recent passport size colour photograph (not older than 03 weeks).
  - 22.2.5.2 Make sure that the photograph is in colour, taken against a light background, preferably white. Look straight at the camera with a relaxed face. If the photograph is taken on a sunny day, have the sun behind you, or place yourself in the shade, so that you are not squinting and there are no harsh shadows. If you have to use flash, ensure there's no "red-eye". If you wear glasses make sure that there are no reflections and your eyes can be clearly seen. Caps, hats and dark glasses are not acceptable. Religious head wear is allowed but it must not cover your face.
  - 22.2.5.3 Dimensions of the image should be approximately 200X230 pixels. It will not be possible to accommodate larger images. Size of file should



be up to 100kb in jpg/jpeg format only. Please ensure that the size of the scanned image is not more than 100kb.

22.2.5.4 If the size of the file is too large, then adjust the settings of the scanner such as the DPI resolution, number of colors etc., during the process of scanning. Minimum resolution should be 200 dpi.

**22.2.6 Signature Image:**

22.2.6.1 The applicant has to sign on white paper with **Black/ Blue ink pen**.

22.2.6.2 The signature must be of the applicant only and not of any other person. If at any stage the signature is not found to be matching with the candidate's actual signature, the applicant's candidature may be summarily rejected.

22.2.6.3 Please scan the signature area only and not the entire page.

22.2.6.4 Dimensions of the image should be approximately 140X60 pixels. It will not be possible to accommodate larger images. Size of file should be up to 100kb in jpg/jpeg format only. Ensure that the size of the scanned image is not more than 100kb.

**22.2.7 Up-loading the photograph, signature:**

The candidate should now login to upload his/her Photograph & Signature as per the instructions given in the following paragraphs:

22.2.7.1 There are separate links for uploading Photograph and Signature. Click on the respective link to upload Photograph/ Signature.

22.2.7.2 Browse and select the location where the scanned Photograph/ Signature files have been saved. Select the file by clicking on it.

22.2.7.3 Click the 'Open/Upload' button. The photograph/signature file will get uploaded.

22.2.7.4 If the file size and format are not as prescribed, an error message will be displayed. In such a case, change the size and format of the file as required and re-upload.

**22.3 STEP- 3: SUBMISSION OF APPLICATION FEES:**

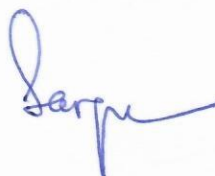
22.3.1 On completion of Step-2, and after minimum 24 hours candidate needs Login and Click on "**Make Online Payment**" tab and deposit the requisite Fee through SB Collect System Only as indicated below:

22.3.1.1 Click on "Make Online Payment". On clicking the link, the candidate will be navigated to **State Bank Multi option Payment System (SBMOPS)** platform of State Bank of India portal. Read the instructions carefully and click on Check box "**I agree...**" then next screen with logo of OAVS will appear, now select available 'OMAV application fees' category of payments in next screen.

22.3.1.2 On the next screen, Name of Candidate, Application Number & Fee amount will appear.

22.3.1.3 Verify the details and click on 'Confirm'.

22.3.1.4 Now you will be taken to payment gateway.





22.3.1.5 Select appropriate 'Mode of Payment' i.e. credit card/ debit card/ net banking etc.

22.3.1.6 Check the charges applicable for selected 'Mode of Payment'.

22.3.1.7 Pay 'online' using **Internet Banking/Credit Card/Debit Card**.

22.3.2 The candidates who have made online payment of application fee will receive a confirmation mail and SMS of their payment status on the next working day, although it may take up to 48 hours from the Bank's business closing hours for the payment to be confirmed.

22.3.3 In case the candidate has deposited the fees in the Bank online, but he / she has not received the Email or SMS even after 48 hours of the deposit of the fees, then he / she should send the details in the "Grievance Redressal Form", given at the end of this advertisement and send the same to helpdesk Email: **oavshelpdesk2023@gmail.com** .

### **23. ACTION AGAINST MISCONDUCT:**

23.1 Candidates are advised in their own interest that they should not furnish any documents/information that are false, tampered, fabricated or should not suppress any material information while filling up the "on-line" application.

23.2 At any stage of recruitment or later, if a candidate is or has been found guilty of any misconduct such as:

23.2.1 Using unfair means during the online examination and interview; or

23.2.2 Impersonating or procuring impersonation by any person; or

23.2.3 Misbehaving in the examination hall or taking away question booklet/answer sheets from the examination hall; or

23.2.4 Resorting to any irregular means in connection with his/her candidature during selection process; or

23.2.5 Canvassing in any form/Using undue influence for his/her candidature by any means; or

23.2.6 Submitting of false certificates/documents/information or suppressing any information at any stage; or

23.2.7 Giving wrong information regarding his/her category (SC / ST / SEBC / PWD / Ex-Servicemen) while appearing in the examination or thereafter; or

23.2.8 Giving wrong information regarding his/her educational/ professional qualification; or

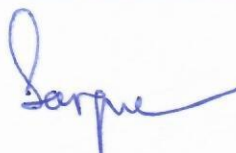
23.2.9 Writing irrelevant matter including obscene language or pornographic matter in the script(s); or

23.2.10 Being in possession of calculator, mobile phone, pager, Bluetooth, headphone, earplug, laptop, iPod and other computing /communication devices;

23.2.11 Possessing any form of textual material/handwritten (or typed) pages etc. in addition to rendering himself/herself liable to legal/criminal prosecution, will also become liable to be:

23.2.11.1 Disqualified from the examination and/or ;

23.2.11.2 Debarred either permanently or for a specified period from any examination/recruitment and/or ;



- 23.2.11.3 Discharged/removed/dismissed from service, if the act of misconduct comes to notice after his/her appointment to the service of OMAV.
- 23.2.12 Anyone found to be disclosing, publishing, reproducing, transmitting, storing or facilitating transmission and storage of test contents in any form or any information therein in whole or part thereof or by any means i.e., verbal or written, electronic or mechanical or taking away the papers supplied in the examination center or found to be in unauthorized possession of test content will be considered as serious misconduct and will be debarred/disqualified from examination.
- 24 Calculator, Mobile Phone, Pager, Bluetooth, Headphone, Earplug, Laptop, I-pod and other computing / communication devices will not be permitted inside the examination center. Therefore, the candidates shall be responsible for safe-keeping of such devices because arrangement for keeping these devices safe cannot be assured.
- 25 There shall be complete ban on possessing or using the electronic devices such as Mobile Phone or its accessories, texted/printed material/calculator in the examination Hall, finding which the candidature of the candidate shall be cancelled, the candidate shall be banned at least for 5 years for applying for any posts in OMAVS and also action may be taken against him under Indian Penal Code.
- 26 Information on website only: All correspondence with candidates shall be done through e-mail only. All information regarding examination schedule/admit card/ interview call letters etc. shall be provided through email/uploading on OAVS website. Responsibility of receiving, downloading and printing of admit card/interview call/ any other information shall be of the candidate. OAVS will not be responsible for any loss of email sent, due to invalid/wrong email ID provided by the candidate or for delay/non-receipt of information if a candidate fails to access his/her mail/website in time. Candidates are not required to send any document to OAVS.
- 27 Court of jurisdiction for any dispute will be at **Bhubaneswar**.
- 28 Only queries related to ONLINE APPLICATION SOFTWARE such as submission of application, OTP, etc. will be entertained. The candidate is advised to fill Grievance Redressal Form attached with these modalities and send the same to email **oavshelpdesk2023@gmail.com** for the applied posts.
- 29 No query seeking advice on eligibility will be entertained on telephone / correspondence.
- 30 No TA/DA is admissible for attending the interview.
- 31 Candidates will have an option to respond either in **Odia or English** during interview.
- 32 The decision of OAVS in respect of all matters pertaining to this recruitment would be final and binding on all candidates.
- 33 OAVS reserves the right to modify/alter/restrict/enlarge/cancel the recruitment process, if need so arises, without issuing any further notice or assigning any reasons thereof. The decision of the OAVS Management will be final and no appeal will be entertained against this issue.
- 34 **SCHEME OF EXAMINATION:**

**34.1 PRINCIPAL :**

The online test / Computer Based Test(CBT) will comprise of Part-I, II, III and IV. All the questions will be Multiple Choice Questions. The test will be of 180 minutes duration



with 180 questions. Each question will carry 1 mark. There will be negative marking of 0.25 marks for each wrong answer. The mark secured in CBT Part-I will not be considered for shortlisting the candidates for interview as it is qualifying in nature. Part-II, Part-III and Part-IV of the test of the candidate will be evaluated only if he/she qualifies in Part-I securing minimum 5 marks each in English and Odia subjects and 13 marks in aggregate.

**34.1.1 PART I: LANGUAGE PROFICIENCY TEST: 40 Marks/Questions**

- Language Proficiency Test in General English (20 Marks/Questions)
- Language Proficiency Test in Odia (20 Marks/Questions)

**34.1.2 PART II: GENERAL AWARENESS & COMPUTER LITERACY): 40 Marks/Questions**

- General knowledge & Contemporary issues (10 Marks/Questions)
- Logical Reasoning (10 Marks/Questions)
- Computer Literacy (10 Marks/Questions)
- Quantitative Aptitude Test (10 Marks/Questions)

**34.1.3 PART III: ACADEMIC (30 Marks/Questions)**

- 34.1.3.1 CHILD DEVELOPMENT AND PEDAGOGY (10 Marks/Questions)**  
Development of Child, Understanding Learning and Pedagogical Concerns
- 34.1.3.2 PERSPECTIVES IN EDUCATION AND SCHOOL ORGANIZATION (10 Marks/Questions)**
- 34.1.3.3 TEACHING METHODOLOGY (10 Marks/Questions)**

**34.1.4 PART IV: ADMINISTRATION AND FINANCE (70 Marks/Questions)**

**34.1.5 INTERVIEW (60 Marks)**

**34.1.6** The final merit list will be prepared on the basis of marks obtained in Parts II, III, IV & interview (40+30+70+60=200). For preparation of the final merit, the weighted evaluation scheme will be test (Parts II, III & IV) 70% and interview 30%.

**34.2 TRAINED GRADUATE TEACHER (ENGLISH/ ODIA/ HINDI/SANSKRIT/MATHS/ SCIENCE/ SOCIAL STUDIES) :**

The online test / Computer Based Test (CBT) will comprise of Part-I, II and III. All the questions will be Multiple Choice Questions. The test will be of 200 minutes duration with 200 questions. Each question will carry 1 mark. There will be negative marking of 0.25 marks for each wrong answer. The mark secured in CBT Part-I will not be considered for shortlisting the candidates for interview as it is qualifying in nature. Part-II and III of the test of the candidate will be evaluated only if he/she qualifies in Part-I securing minimum 5 marks each in English and Odia subjects and 13 marks in aggregate.

**34.2.1** Part-I of the question paper will consist of 40 Multiple Choice Questions in the subjects English (20) and Odia (20) carrying 1 mark each.

- 34.2.2 Part-II of the test will comprise of 30 questions in Current Affairs and 30 questions in Reasoning.
- 34.2.3 Part-III of the test will comprise of 100 questions in Subject content and Methodology.
- 34.2.4 There will be an interview of 40 marks.
- 34.2.5 For preparation of the final merit, the weighted evaluation scheme shall be test (Part- II, III) 70 % and Interview 30%.

**34.3 ART TEACHER**

The online test / Computer Based Test (CBT) will comprise of Part-I, II and III. All the questions will be Multiple Choice Questions. The test will be of 200 minutes duration with 200 questions. Each question will carry 1 mark. There will be negative marking of 0.25 marks for each wrong answer. The mark secured in CBT Part-I will not be considered for shortlisting the candidates for interview as it is qualifying in nature. Part-II and III of the test of the candidate will be evaluated only if he/she qualifies in Part-I securing minimum 5 marks each in English and Odia subjects and 13 marks in aggregate.

- 34.3.1 Part-I of the test will consist of 40 Multiple Choice Questions in the subjects English (20) and Odia (20) carrying 1 mark each.
- 34.3.2 Part-II of the test will comprise of 30 questions in Current Affairs and 30 questions in Reasoning.
- 34.3.3 Part-III of the test will comprise of 100 subject related multiple choice questions.
- 34.3.4 A performance test of 20 marks will be conducted separately.
- 34.3.5 There will be an interview of 20 marks.
- 34.3.6 For preparation of the final merit, the weighted evaluation scheme shall be test (Part - II & III) 50%, Performance Test 20% and Interview 30%.

  
31.3.2023

**State Project Director,  
Odisha Adarsha Vidyalaya Sangathan.**

**GRIEVANCE REDRESSAL FORM**

In case, the candidate has deposited the fee at State Bank of India and he/she is not able to confirm payment **after 48 hours** of the deposit office (**from the closing hours of Bank Business**), then he/she should fill in the following details and send the same along with the scanned copy of the paid challan to e-mail ID: [oavshelpdesk2023@gmail.com](mailto:oavshelpdesk2023@gmail.com)

Sl No.	Particulars	Details
(i)	Name of the post applied for	
(ii)	Name of the candidate	
(iii)	Registration / ID Ref. No.	
(iv)	Date of deposit of fee	
(v)	Branch code (where deposited)	
(vi)	Amount including bank charges (Rs.)	
(vii)	Mobile No.	
(vii)	E-mail ID	

**Date:**

**Full signature of the candidate**