



ଓଡ଼ିଶା ଆଦର୍ଶ ବିଦ୍ୟାଳୟ ସଙ୍ଗଠନ
ODISHA ADARSHA VIDYALAYA SANGATHAN
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No. 1673 /OAVS .

Date: 22-04-2026

From

Sri Jayadev Das, OAS(SB),
OSD(Admin.)

To

All the Principal / Vice Principal/ Principal I/c
of OAVs in the State.

Sub: - Regarding the revise schedule for Displacement and Request Transfer
for 2026 in online mode.

Ref:- OAVS Letter No. 1487 /OAVS. Date: 07-04-2026

Madam/Sir,

In inviting a reference to the letter and subject cited above, I am directed to enclose herewith the revised tentative Calendar of Activities for the transfer of Principals and Teachers, 2026, to ensure smooth conduct of online transfer for employees working in different OAVs across the State.

It is therefore, requested to take necessary steps for the online transfer process in accordance with the revised tentative calendar of activities with strict adherence to the guidelines of the Transfer Policy. The timeline mentioned in the revised tentative calendar as enclosed must be followed meticulously. All other time schedule mentioned in Letter No. 1487 /OAVS. Date: 07-04-2026 shall remain as such.

Encl: Revised tentative calendar activities

Yours faithfully,

Jal
22.04.26
OSD(Admin.)

Memo No. 1674 / OAVS Date 22-04-2026

Copy to all Nodal Principal of OAVs for information & necessary action.

Jal
22.04.26
OSD(Admin.)

Revised Tentative Calendar of Activities for Transfer of Principals & Teachers-2026		
Sl No.	Activity	Date
1	Online application for request transfer of the employees eligible / to be eligible as on 1st April with preference for place of posting	23th April to 27th April
2	Validation of data submitted by employee for request transfer by Principal	28th April to 30th April
3	Finalization of list of employee eligible for request transfer	1st May to 9th May
4	Finalization of Vacancies (both actual and deemed)	10th May to 14th May
5	Submission of preference of place of posting by the employees to be transfered	15th May to 19th May
6	Transfer exercise against all type of Vacancies including displacement transfer	20th May to 29th May
7	Approval of the transfer proposal by the Committee and Commissioner-cum-Secretary	30th May to 2nd June
8	Issue of Both transfer order by SPD	By 3rd June
09	Submission of application for mutual transfer duly verified by concerned Principal	4th June – 6th June
10	Approval of the Mutual transfer proposal by the Committee and issue of mutual transfer order	7th June – 10th June
11	Issue of Mutual transfer order by SPD	By 11th June