

ODISHA MINING ADARSHA VIDYALAYA , JEYPORE

Teliguda Road, PO- Umuri, Jeypore, Dist- Koraput, PIN - 764002

To

M/s. _____

Sub : Tender for the supply of _____

1) Sealed tender for the supply of the articles shown in the attachment are invited by undersigned on behalf of Odisha Mining Adarsha Vidyalaya, Jeypore up to 15/07/2026 , 5:00 pm . The tender should be sent under sealed cover marked as "TENDER FOR THE SUPPLY OF THE _____" and not by the name .The sealed tender will be opened in the Office of the Principal Odisha Mining AdarshaVidyalaya , Jeypore on 17/07/2026 at 11:00 a.m

2) The Tender should be submitted according to the term and condition specified in paragraphs 3 to 27 Unless specified otherwise in the tender, it shall be construed that the terms and condition stipulated hereunder have been agreed to.

3) The rate should included excise duty , sales tax, and any other taxes, or imposition whatever liable in respect of the supplier . The Odisha Mining Adarshavidyalaya ,Jeypore shall not pay freight etc. The articles should be supplied at the vidyalaya store.

4) There should not be any over writing, correction in the quotation . If the figure is to be amended, it should be neatly scored out and then revised figure should be written above and the same attested with full signature and date. In the absence of the attested signature the tender is liable to be rejected.

5) The undersigned does not bind himself to accept the lowest tender and reserve the right to accept the tender in whole or in part i.e with respect to all the articles mentioned in the attached statement or in respect of any one or more than one articles specified in the attached statement as he/she may decide .

6) On acceptance of the tender, it will become a contract and the contractor shall be bound by the term and condition of the quotation and the provision of O.G.F.R. 2023

7) The tenderer should submit his/her tender form along with Earnest Money amounting as fixed and detailed herewith in the form of Bank Draft payable to PRINCIPAL ODISHA MINING ADARSHA VIDYALAY Payable at AXIS BANK LTD , Jeypore Branch which will be refunded in the event of rejection of the Tender.The Earnest Money will be forfeited in the event of failure to comply with the contract. In the event of the tender being accepted the Earnest money will be adjusted towards security deposit. If the contractor is not agreed to pay security deposit the reason therefore should be specified and the undersigned reserve the right to accept or reject the request.

8) If the contractor fails to supply the articles within the time stipulated in the guideline and the letter of acceptance / supply order issued by the undersigned, the undersigned shall be at liberty to purchase the articles from the market or get the rest of the contract completed by any other person or firm and the difference of price , if any , shall be deducted from the earnest money and in case

any amount in excess of the security deposit is paid by the undersigned the contractor shall be liable to pay this amount .

9) The brand /Make other than the specification giving the tender schedule will not be accepted.

10) The rate quoted by the contractor shall hold good up to 30/06/2027 . No amount amendment in the rate expect increase / decrease in the rate of sale tax during the period of supplies will be accepted . The Branded items , if there would be some free gift schemes , marked on the packing , the same would liable to be supply with the articles on free of cost also and also mentioned on the bill.

11) In the event of the acceptance of the quotation and placing of the order for purchases , the articles ordered for would be subjected to an inspection by the undersigned or his representative and are liable to be rejected if the article supplied are not according to the samples or do not confirm to the specification prescribed .

12) The amount of security deposit shall be retained by the Vidyalaya for a period of 6 Months from the date of completion of supplies as a safe guard against any defect appearing in the article supplied within the period.

13) Tenders who do not comply with the conditions are liable to rejected .

14) The tenderers are requested to submit the samples at the time of submission of tender in sealed packed (Loose articles minimum 200g should be submitted in a transparent jar , packed items and pieces items should be submitted one in Number invariable label of the firm).

15) Payment will be made after verifications of the supplied articles by the quality checking committee / undersigned and entry in the store register and scrutiny of bills after full supply as per the order placed with party.

16) Quality should be invariable maintain through out of the year / period of agreement as per sample and specification. Material can not be accepted if the item is found substandard or differ from the sample and specification. Article may be sent to laboratory testing if required .The article must be fresh and good in quality .

17) The rate should be quoted in term of metric weight major i.e quintal / Kg as the case may be.

18) It is not compulsory on the part of the undersigned to purchase the items for which the tender is being called and supply order will be placed as per actual requirement.

19) No Interest will be paid by the undersigned for the security deposit kept in the vidyalaya.

20) Payment will be made in the shape of account pay cheque only .

21) The tenderers should submit Income Tax Return filed by them.

22) In case the date and time of tender is changed , the same will be displayed in the Vidyalaya website.

23) Only one rate shold be quoted for each item more than one rete for each item shall be rejected.

24) The seal tenders should invariably contain

i- Current GST and other tax clearance certificate / deposit receipt up to 30/03/2026 from the competent authority.

ii-Copy of GST registration Number of concerned firm.

iii-Copy of PAN Number.

iv-Earnest money deposit in the form of demand draft.

V-Lowest rate coated list with specification .

vi-Specification and printed Catalog and other concern literature of the equipment to be supplied , if any.

Vii-In case of authorized dealers authorization letter from the manufacturer .

Viii-Signature of the authorized person on all page on date.

25) All disputes are subjected to Jeypore Court jurisdiction only.

26) All right are reserved with the Chairman, PAC, OMAV, JEYPORE

27) TDS will be deducted as per Govt. norms

**DETAILS OF DURATION OF SUPPLY AND ITEM-WISE EARNEST MONEY IN RUPEES TO BE SUBMITTED
ALONG WITH TENDER PAPER AS BANK DRAFT**

Sl. No	Name of items	Duration of supply	Amount of Earnest Money
1	Grocery /Mess items	1Day	Rs.20000.00
2	Perishable Item	1Day	Rs.5000.00
3	Students Stationery	15 Days	Rs.5000.00
4	School Uniform	30 Days	Rs. 10000.00
5	Sports Items	15 Days	Rs.5000.00

**Principal
OMAV Jeypore**

(Registration of firm, GST clearance and copy of PAN is mandatory except Sl. No 2)

We M/s _____ agreed to accept the terms and conditions specified in above para 01 to 27 and also enclose the rate of the items as per list and specifications given by the Principal OMAV , Jeypore.

Witness (Signature, Name & Address) 1. _____

2. _____

Full signature of the
Proprietor with seal of the Firm.

Name of the proprietor & Address of the Firm
Telephone Number / Mobile Number:
E-mail ID: